Gmail

**jobs Wbproject <jobswbproject@gmail.com>**

# Office Assistant

1 message

**Syed Daniyal Shah** <daniyalshah308@gmail.com> Tue, Dec 20, 2022 at 3:05 PM
To: "jobswbproject@gmail.com" <jobswbproject@gmail.com>

Dear Concern,
Hope this email finds you well.

I would like to express my interest in the position of “Office Assistant” and found that my administrative skills will be a desirable match. As required please find attached updated CV for your perusal.

I am 31 years old and I have served almost 6 and half years in challenging environments with Engro Fertilizers Limited, Supreme Services Group, WWF-Pakistan, and PIA. I have held the position of Warehouse Manager, Admin Officer, Officer Corporate Partnership, and Visa Coordinator in the said company, respectively.

I have advanced knowledge of planning and organizing projects, the ability to communicate effectively, assess the projects, knowledge of budgeting, Marketing, and Fundraising, also knowledge to handle inventory, and love to travel and meet new people.

My resume provides up-to-date information on my background and qualifications. I am looking forward to speaking with you soon about an employment opportunity.

Thank you so much for your time and consideration.

Regards,
Syed Daniyal Shah
+92 333 2798715

**3 attachments**

**Resume Syed Daniyal.pdf**
148K

**Experience Certificates.pdf**
1477K

**Education Documents.pdf**
5912K

# Syed Daniyal Shah

**Email** **daniyalshah308@gmail.com**
**Permanent Address** **House No: A/2 468 Jail Road Hirabad Hyderabad**
**Address** **Plot No: 540/cc/2, 2nd Floor, 2nd Portion, PECHS Block 2 Tariq Road Karachi**
**Phone** **+92 333 2798715**
**Date of Birth** **23 February 1991**


## Objective

To secure a position as a supply chain professional in order to utilize my administrative, logistics, and interpersonal skills with accuracy and efficiency while maintaining a motivated, productive, and goal-oriented environment for the entire professional team on board.

## *Professional Experience*

### Engro Fertilizers Ltd

**Warehouse Manager**
Department of Logistics & Distribution
Hyderabad, Sindh
Oct 2019 to Present

### Supreme Services Group

**Admin Officer**
Department of Administration & HR
Hyderabad, Sindh
Jan 2017 to Oct 2019

### WWF-Pakistan

**Officer Corporate Partnership**
Department of Marketing & Fundraising
Karachi, Sindh
Feb 2016 to Dec 2016

### PIA SpeedEx

**Visa Coordinator**
Department of Sales & Marketing
Hyderabad, Sindh
May 2014 to Dec 2014

### *Internship*

Pakistan International Airlines **– HRM - 2014**

## *Education*

### MBA

IMSA – University of Sindh
Hyderabad, Sindh
In Progress

### BBA Hon's

IMSA – University of Sindh
Hyderabad, Sindh
2015
2.91 CGPA

### Diploma of Associate Engineer, Civil

Polytechnical College – Karachi Technical Board
Hyderabad, Sindh
2014
A Grade

### Intermediate (Pre-Engineering)

Government College Hyderabad – B.I.S.E HYD
Hyderabad, Sindh
2010
B Grade

### Matriculation (Science Group)

K.B Jackson Grammar High School – B.I.S.E HYD
Hyderabad, Sindh
2008, A Grade

### Hafiz-ul-Quran

Jamia Saadaat – Wifaq-ul-Madaris
Hyderabad, Sindh
2006, Mumtaz (A1 Grade)

## *Skills and Abilities*

- 1SAP
- Certification of Master Control in Supply Chain
- Certification of CORONA VIRUS awareness program
- Certification of Safety and Health Investigations
- Completion Certificate of Service Management Online Course
- MS Office
- Basic AUTOCAD
- Leadership
- Management
- Effective Communicator

| Activity | Award |
|---|---|
| Sketching Competition 2018 | 3rd Prize |
| Shah Latif Shairi Competition 2013 | 2nd Prize |
| Digital Photography Competition 2011 | 1st Prize |
| Inter College Cricket Competition 2009 | Winner's Trophy |
| Asghar Ali Shah(A.O) Cricket Coaching Camp 2007 | Runner-up |

EIGHT

Serial No. 001201

Seat No. 198/2013-14 (SEMESTER) IMSA

# UNIVERSITY OF SINDH

## BACHELOR OF BUSINESS ADMINISTRATION (HONOURS)

**Session** 2013-14

*This is to certify that* SYED DANIYAL SHAH S/o SYED FEROZ SHAH SYED.. ..... *having satisfactorily completed the required course of study during the academic session* 2013-14, *was examined and declared qualified for the Degree of*

*Bachelor of Business Administration*

C.G.P.A. 2.91

*Date of declaration of result* 29.12.2015

*Given under the seal of the University*

Controller of Examinations, University of Sindh

Registrar, University of Sindh

Vice-Chancellor, University of Sindh

Jamshoro Sindh (Pakistan) Dated 28th January 2016

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# UNIVERSITY OF SINDH

JAMSHORO SINDH, PAKISTAN

CE/PA/51

## TRANSCRIPT CERTIFICATE

21-04-2016

This is to certify that **MR. SYED DANIYAL SHAH S/O SYED FEROZ SHAH SYED** has passed **B.B.A. (Hons) Part-IV** Examination from **Institute of Modern Science & Arts (IMSA), Hyderabad** affiliated with, **University of Sindh, Jamshoro, Pakistan** and has secured following marks as mentioned against each subject:

**B.B.A. (Hons) Part-I 2010-11 held in Feb: 2012** **First Semester** **Seat No. 198**

| Course No. | Subject | Maximum Marks | Minimum Marks | Obtained Marks | Grade |
|---|---|---|---|---|---|
| 301 | Freshmen English –I | 100 | 60 | 73 | B |
| 302 | Information Technology in Business | 100 | 60 | 74 | B |
| 303 | Islamic / Pakistan Studies | 100 | 60 | 81 | B |
| 304 | Business Mathematics | 100 | 60 | 70 | C |
| 305 | Fundamental of Accounting | 100 | 60 | 77 | B |
| 306 | Fundamental of Business | 100 | 40 | 84 | B |
| | Total Marks | 600 | | 459 | |

**Second Semester**

| Course No. | Subject | Maximum Marks | Minimum Marks | Obtained Marks | Grade |
|---|---|---|---|---|---|
| 311 | Freshmen English –II | 100 | 60 | 66 | C |
| 312 | Logic | 100 | 60 | 89 | A |
| 313 | Financial Accounting | 100 | 60 | 83 | B |
| 314 | Project Management | 100 | 60 | 76 | B |
| 315 | Micro Economics | 100 | 60 | 68 | C |
| 316 | Auditing | 100 | 60 | 81 | B |
| | Total Marks | 600 | | 463 | |

**B.B.A. (Hons) Part-II 2011-12 held in July 2013** **First Semester** **Seat No. 198**

| Course No. | Subject | Maximum Marks | Minimum Marks | Obtained Marks | Grade |
|---|---|---|---|---|---|
| 401 | Oral Communication | 100 | 60 | 85 | B |
| 402 | Business Statistics | 100 | 60 | 70 | C |
| 403 | Public Enterprises Management | 100 | 60 | 77 | B |
| 404 | Cost Accounting | 100 | 60 | 66 | C |
| 405 | Macro Economics | 100 | 60 | 88 | A |
| 406 | Principles of Insurance | 100 | 60 | 65 | C |
| | Total Marks | 600 | | 451 | |

**Second Semester**

| Course No. | Subject | Maximum Marks | Minimum Marks | Obtained Marks | Grade |
|---|---|---|---|---|---|
| 410 | Laws of Business & Taxation | 100 | 60 | 74 | B |
| 411 | Statistical Inferences | 100 | 60 | 74 | B |
| 412 | Fundamentals of Marketing | 100 | 60 | 79 | B |
| 413 | Pakistan Economy | 100 | 60 | 70 | C |
| 414 | Business Ethics | 100 | 60 | 62 | C |
| 415 | Money and Banking | 100 | 60 | 66 | C |
| | Total Marks | 600 | | 425 | |



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# UNIVERSITY OF SINDH

JAMSHORO SINDH, PAKISTAN

**MR. SYED DANIYAL SHAH S/O SYED FEROZ SHAH SYED**

**B.B.A. (Hons) Part-III 2012-13 held in Sept: 2014 First Semester** **Seat No. 198**

| Course No. | Subject | Maximum Marks | Minimum Marks | Obtained Marks | Grade |
|---|---|---|---|---|---|
| 501 | Principles of Management | 100 | 60 | 74 | B |
| 502 | Marketing Management | 100 | 60 | 89 | A |
| 503 | Business Planning & Policy | 100 | 60 | 70 | C |
| 504 | Small Medium Enterprises | 100 | 60 | 68 | C |
| 505 | Business Finance | 100 | 60 | 70 | C |
| 506 | Business Communication | 100 | 60 | 89 | A |
| | Total Marks | 600 | | 460 | |

**Second Semester**

| Course No. | Subject | Maximum Marks | Minimum Marks | Obtained Marks | Grade |
|---|---|---|---|---|---|
| 510 | Organizational Behaviour | 100 | 60 | 86 | B |
| 511 | Operation / Production Management | 100 | 60 | 87 | A |
| 512 | E-Commerce | 100 | 60 | 70 | C |
| 513 | Industrial Relation | 100 | 60 | 82 | B |
| 514 | Managerial Economics | 100 | 60 | 67 | C |
| 515 | Business Research Methods | 100 | 60 | 69 | C |
| | Total Marks | 600 | | 461 | |

**B.B.A. (Hons) Part-IV 2013-14 held in Sept: 2015 First Semester** **Seat No. 198**

| Course No. | Subject | Maximum Marks | Minimum Marks | Obtained Marks | Grade |
|---|---|---|---|---|---|
| 601 | Financial Management | 100 | 60 | 71 | C |
| 602 | Human Resource Management | 100 | 60 | 88 | A |
| 603 | Consumer Behaviour | 100 | 60 | 82 | B |
| 604 | Total Quality Management | 100 | 60 | 77 | B |
| 675 | Leadership & Team Management | 100 | 60 | 87 | A |
| 678 | Training Intervention in Job Skills | 100 | 60 | 82 | B |
| | Total Marks | 600 | | 487 | |

**Second Semester**

| Course No. | Subject | Maximum Marks | Minimum Marks | Obtained Marks | Grade |
|---|---|---|---|---|---|
| 610 | Entrepreneurship | 100 | 60 | 88 | A |
| 611 | International Business | 100 | 60 | 82 | B |
| 612 | Management Information System | 100 | 60 | 66 | C |
| 671 | Training & Development | 100 | 60 | 76 | B |
| 672 | Personal Management | 100 | 60 | 85 | B |
| 690 | Viva Voce | 100 | 60 | 75 | B |
| | Total Marks | 600 | | 472 | |

**Total Marks in B.B.A (Hons) Part-I, II, III & IV: 3678 out of 4800**

**C.G.P.A= 2.91 / 4.00 PASS**

Controller of Examination
University of Sindh, Jamshoro



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# Board of Intermediate & Secondary Education

## Hyderabad, Sindh.

Certificate No. 000464

Group: PRE-ENGINEERING

Seat No. 67942

### Higher Secondary Certificate Examination

Annual/~~Supplementary~~ 2010

*This is to certify that* SYED DANIYAL SHAH

*Father's Name* SYED FEROZ SHAH

*Surname* SYED

*Student of* 1 - GOVT: COLLEGE HYDERABAD

*passed the Higher Secondary Certificate Examination of the Board of Intermediate & Secondary Education Hyderabad held in the month of* APRIL 2010 *The Candidate was placed in* Grade B

The Examination was taken as a whole / in parts.

*Dated* 04-02-2015

*Hyderabad, Sindh*

Controller of Examinations.

Secretary

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Certificate No.
**D** 066085

# BOARD OF INTERMEDIATE AND SECONDARY EDUCATION HYDERABAD

**SINDH**

GROUP
PRE-ENGINEERING

## MARKS CERTIFICATE

HIGHER SECONDARY CERTIFICATE PART I - II (CLASS XI - XII)

EXAMINATION 2010 ANNUAL (INTERMEDIATE) HELD IN THE MONTH OF APRIL 2010

NAME : SYED DANIYAL SHAH

FATHER'S NAME : SYED FEROZ SHAH

SURNAME : SYED SEAT NUMBER 67942

COLLEGE : 1 GOVT: COLLEGE HYDERABAD
DISTRICT : HYDERABAD

| | English | | US=Urdu Salis U=Urdu - I | S=Sindhi U2=Urdu=II | Islamic Education C=Civics For Non Muslims | Pakistan Studies | Physics | | | | Chemistry | | | | Biology | | | | Computer | | | | Mathematics Paper - I | Mathematics Paper - II | Grand Total | Pass / Fail |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | Paper - I | | Paper - II | | Paper - I | | Paper - II | | Paper - I | | Paper - II | | Paper - I | | Paper - II | | | | | |
| | Paper - I | Paper - II | | | | | Theory | Practical | Theory | Practical | Theory | Practical | Theory | Practical | Theory | Practical | Theory | Practical | Theory | Practical | Theory | Practical | | | | |
| **Max. Marks:** | 100 | 100 | 100 | 100 | 50 | 50 | 85 | 15 | 85 | 15 | 85 | 15 | 85 | 15 | 85 | 15 | 85 | 15 | 75 | 25 | 75 | 25 | 100 | 100 | 1100 | |
| **Min. Marks:** | 33 | 33 | 33 | 33 | 17 | 17 | 28 | 05 | 28 | 05 | 28 | 05 | 28 | 05 | 28 | 05 | 28 | 05 | 25 | 08 | 25 | 08 | 33 | 33 | | |
| **Marks Obtained** | 54 | 69 | 69 | 66 | 36 | 38 | 37 | 12 | 66 | 15 | 45 | 13 | 51 | 15 | XX | XX | XX | XX | XX | XX | XX | XX | 35 | 74 | 695 | PASS |

Total Marks (in words) SIX HUNDRED NINETY-FIVE ONLY

GRADE B

HYDERABAD SINDH
Dated 18/11/2015

Prepared by Read by Checked by CONTROLLER OF EXAMINATIO

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# Board of Intermediate & Secondary Education
## Hyderabad, Sindh.

**Certificate No.** 001118

**Group:** SCIENCE

**Seat No.** 54295

## Secondary School Certificate Examination

Annual/~~Supplementary~~ 2008

This is to certify that SYED DANIYAL SHAH

Father's name SYED FEROZ SHAH

Surname SYED

of the 26 - K.B JACKSON GRAMMAR HIGH SCHOOL HYDERABAD

passed the Secondary School Certificate Examination held in

the month of APRIL-2008 and was placed in Grade A

The Candidate qualified in the following subjects:-

| Component I | Component II | Component III |
|---|---|---|
| 1. Urdu & Sindhi Salees<br>Sindhi & Urdu Salees | Science Group | General Group |
| 2. English I & II | 1. Physics | 1. General Science |
| 3. Pakistan Studies | 2. Chemistry | 2. General Mathematics |
| 4. Islamiat/Civics | 3. Mathematics | 3. _____ Grade_____ |
| | 4. Biology/Computer Science | 4. _____ |

**The date of birth as recorded in the Admission form**

is 23/02/1991 TWENTY THIRD FEBRUARY

One thousand nine hundred NINTY ONE ONLY.

The Examination was taken as a whole/in Parts

*Dated* 12/05/2010

*Hyderabad, Sindh*

**Controller of Examinations.** **Secretary**

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C.C.S. - BISE, HYD.

NOTE: (DISTINCTION IN EACH SUBJECT - 75%)

Certificate No.
B 054331

GROUP SCIENCE

# BOARD OF INTERMEDIATE AND SECONDARY EDUCATION HYDERABAD

## SINDH

## MARKS CERTIFICATE

SECONDARY SCHOOL CERTIFICATE PART - I- II (CLASS IX - X) ANNUAL EXAMINATION 2008

NAME: SYED DANIYAL SHAH

FATHER'S NAME SYED FEROZ SHAH

SURNAME SYED SEAT NUMBER 54295

OF 26 - K.B JACKSON GRAMMAR HIGH SCHOOL HYDERABAD

| | COMPONENT I | | | | | | COMPONENT II | | | | | | | | | Total Marks Obtained out of 850 | Pass / Fail | GRADE | COMPONENT III | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | S = Sindhi U = Urdu - I | US-Urdu Salis SS =Sindhi Salis/Urdu-II | English | | IT = Islamiat C=Civics for non Muslims/ IK - Ikhlaqyat | Pakistan Studies | Physics | | Chemistry | | Mathematics | Biology | | Computer | | | | | Assessment Done by School | |
| | | | Paper - I | Paper - II | | | Theory | Practical | Theory | Practical | | Theory | Practical | Theory | Practical | | | | Marks Secured out of 250 / SUBJECT | GRADE OF COMPONENT III |
| Max. Marks | 75 | 75 | 75 | 75 | 75 | 75 | 75 | 25 | 75 | 25 | 100 | 75 | 25 | 75 | 25 | | | | | |
| Min. Marks | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 08 | 25 | 08 | 33 | 25 | 08 | 25 | 08 | | | | | |
| Obtained | 67 U | 45 SS | 71 | 45 | 38 IT | 51 | 37 | 23 | 38 | 24 | 88 | 55 | 24 | XX | XX | 606 | PASS | A | | |

Total Marks (in words) SIX HUNDRED SIX ONLY.

HYDERABAD SINDH
06/09/2010

Prepared by Ready by Checked by
SOFTWARE DESIGNED BY COMPUTER CELL SECRET

CONTROLLER OF EXAMINATIONS

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# APPENDIX XIV

THE PAKISTAN CITIZENSHIP ACT-1951 (II OF 1951) AND RULE MADE THE REUNDER: (VIDE RULE-23)

FROM-P-I

## CERTIFICATE OF DOMICILE

WHEREAS, SYED DANIYAL SHAH

S/o, D/o, W/o. SYED FEROZ SHAH.

Has applied for CERTIFICATE OF DOMICILE under the Pakistan Citizenship Act 1951 (II of 1951) alleging with respect of himself / herself particulars set-out below has satisfied the undersigned that the conditioned laid down in section-17of the at Act for the grant of CERTIFICATE OF DOMICILE are fulfilled in the Said SYED DANIYAL SHAH Case.

NOW THEREFORE, in pursuance of the power conferred by the said Act and the rules made there under this CERTIFICATE OF DOMICILE is issued to SYED DANIYAL SHAH.

Issued on

No.PV/DOM/ 325 of

Date 20-01-09.

HYDERABAD.

(SYED BARKAAT AHMED RIZVI)

EXECUTIVE DISTRICT OFFICER (REVENUE) &
SPECIAL JUDICIAL MAGISTRATE,
AUTHORIZED OFFICER HYDERABAD.

20-1-09

### PARTICULARS RELATING TO THE APPLICANT

Full Name SYED DANIYAL SHAH.

Father's Name SYED FEROZ SHAH.

Address in Pakistan House No.A/2-468, Hirabad, Hyderabad.

nil

Address in the country outside Pakistan nil

Place of Domicile: Place Hyderabad City Tehsil Hyderabad City.

(Prov/Admn/HYDERABAD (SINDH)

URBAN

Date of Arrival in the Place of Domicile Since Birth.

Married / Single / Widow / Widower Single.

Name of Wife or Husband

Name of Children and their Ages

Trade of Occupation Student.

Mark of Identification Nil.

(SYED BARKAAT AHMED RIZVI)

EXECUTIVE DISTRICT OFFICER (REVENUE) &
SPECIAL JUDICIAL MAGISTRATE,
AUTHORIZED OFFICER HYDERABAD

20-1-09

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# FORM "C"

See Rule 5(1) (a)

FORM OF CERTIFICATE OF PERMANENT RESIDENCE IN THE PROVINCE OF SINDH FOR THE PURPOSE OF ADMISSION TO AN EDUCATION INSTITUTION SPECIFIED IN RULES 2(1) OF THE SINDH PERMANENT RESIDENCE CERTIFICATE RULE, 1971

# CERTIFICATE

I hereby certify that for the reason given below:

Name SYED DANIYAL SHAH S /o SYED FEROZ SHAH.

Has his/her permanent residence in House No.A/2-468,

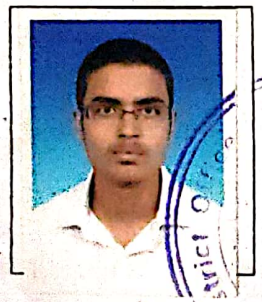
Hirabad,Hyderabad Sindh.

Taluka City Hyderabad. (Here enter name of place)

District in the Province of Sindh.

This Certificate is granted solely for the purpose of admission to an Education Institution in Sindh.

URBAN



(Here enter reason)
For Education

(SYED RAZIA ZAHMED RIZVI)
EXECUTIVE DISTRICT OFFICER (REVENUE) &
SPECIAL JUDICIAL MAGISTRATE,
AUTHORIZED OFFICER HYDERABAD

No.PV/Dom/- 557 /- of

Place: HYDERABAD

Dated: 20-01-09

E.D.O (R) SEAL

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# FORM "D"

See Rule 5(1) (a)

## FORM OF CERTIFICATE OF PERMANENT RESIDENCE IN THE PROVINCE OF SINDH THE PURPOSE OF RECRUITMENT OF THE PUBLIC SERVICE OF SINDH

# CERTIFICATE

I hereby certify that for the reason given below:

Name SYED DANIYAL SHAH S/o SYED FEROZ SHAH

Has his/her permanent residence in (Address) House No.A/2-468,

Hirabad, Hyderabad Sindh. (Here enter name of place)

Taluka City Hyderabad. District in the Province of Sindh.

This Certificate is granted for the purpose of recruitment in the jpublic services in Sindh.

URBAN

(Here enter reason)
For Service

(SYED RAHMAT AHMED RIZVI)
EXECUTIVE DISTRICT OFFICER (REVENUE) &
SPECIAL JUDICIAL MAGISTRATE,
AUTHORIZED OFFICER HYDERABAD

556

Place: HYDERABAD

Dated: 20-01-09

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# PAKISTAN

ISLAMIC REPUBLIC OF PAKISTAN

## National Identity Card

Name
Syed Daniyal Shah

سید دانیال شاہ

Father Name
Syed Feroz Shah

سید فیروز شاہ

| Gender | Country of Stay |
|---|---|
| M | Pakistan |

| Identity Number | Date of Birth |
|---|---|
| 41303-6375406-1 | 23.02.1991 |

| Date of Issue | Date of Expiry |
|---|---|
| 19.08.2020 | 19.08.2030 |

Holder's Signature

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41303-6375406-1

موجودہ پتہ: مکان نمبر A/2468، محلّہ جیل روڈ ہیرآباد، حیدرآباد شہر، ضلع حیدرآباد

مستقل پتہ: مکان نمبر A/2468، محلّہ جیل روڈ ہیرآباد، حیدرآباد شہر، ضلع حیدرآباد

103121252155

Usman Y. Mohsin

Registrar General of Pakistan

# گمشدہ کارڈ ملنے پر قریبی لیٹر بکس میں ڈال دیں

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# UNIVERSITY OF SINDH

## ENROLMENT CARD

This is to certify that

Mr./~~Ms.~~ Syed Daniyal Shah

S/o ~~D/o~~ Syed Feroz Shah Syed

has been enrolled as regular student of

MBA Regular in the ~~Department~~/

~~Institute~~ of IMBA Hyd

**UNIVERSITY OF SINDH** for the Session

20 20 20 on —

His/Her ENROLMENT No is 23

UNIVERSITY OF SINDH JAMSHORO

DEPUTY REGISTRAR (GENERAL)
UNIVERSITY OF SINDH, JAMSHORO

Date of Issue 12/2/2021

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HRSG
OUTSOURCING

August 26, 2020
**Ref:**HRS/EFLZ/HYD/130/19

**TO WHOM IT MAY CONCERN**

This is to certify that Mr. Syed Daniyal Shah has been in the employment of **HRSG Outsourcing (Pvt.) Ltd.** from October 23, 2019 to July 22, 2020 as a Warehouse Incharge.

During the tenure of employment with **HRSG Outsourcing (Pvt.) Ltd.** his services were assigned to our client organization **M/s. Engro Fertilizers Limited .**

Sincerely,
for **HRSG Outsourcing (Pvt.) Ltd.**

Mumeet Iqbal
Senior Manager - HR Operations

Copy: Personal File

**E.I:** 248224

HRSG OUTSOURCING (Pvt.) Ltd.

Karachi
HRSG House
No. 46-D, Street No. 46
PECHS Block-6
Off Shahrah-e-Faisal
Karachi, Pakistan
+92 21 111 111 477

Lahore
169-Y, Commercial Area
Phase-III, DHA
Lahore, Pakistan
+92 42 35740973-74

Islamabad
3 -A, Idrees Market
Sector F-10/2
Islamabad, Pakistan
+92 51 2153290

PAKISTAN / UAE / USA / AFGHANISTAN

HRSGONLINE.COM

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NTN # 7118983-1
GST # 3277876113619

S.S.G SUPREME SERVICES GROUP
CIVIL, ELECTRICAL,
MECHANICAL WORKS GOVERNMENT CONTRACTOR
& GENERAL ORDER SUPPLIER

**Ref:SSG0043**

**Dated: 21st Oct'19**

# TO WHOM IT MAY CONCERN

This is to certify that **SYED DANIYAL SHAH S/O SYED FEROZ SHAH** bearing **NIC # 41303-6375406-1** was working with SUPREME SURVICES GROUP (SSG). He worked in Administration Department as an Admin Officer, during the period of 3rd January 2017 to 8th October 2019.

He is very much talented and passionate, Wish him very best for future.

S.S.G SUPREME SERVICES GROUP Constructions & Builders

**RAO ADEEL RAZA RAJPUT**
**MANAGING DIRECTOR**
**(SSG)**

HEAD OFFICE: Hamid Lab Opposite Aqil Plaza, Kali Mori, Hyderabad
Plot # 540 C 2nd Floor, Block-2 PECHS Karachi.
Mob: No: 0333-2653974
Email: ssgsurvices@gmail.com

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WWF-Pakistan

Ferozepur Road
Lahore - 54600

Tel: +92 42 35927904-05
UAN: 111-WWFPAK (993725)
Fax: +92 42 35862358
info@wwf.org.pk
www.wwfpak.org

October 9th, 2018

## TO WHOM IT MAY CONCERN

This is to certify that **Mr. Syed Daniyal Shah,** holding National Identity Card Number **41303-6375406-1** was working with World Wide Fund for Nature-Pakistan (WWF-Pakistan). He worked in Corporate Partnership and Fundraising Department as an Officer Corporate Partnership at our Regional Office in Karachi starting from **February 2016 to December 2016.**

WWF– Pakistan is a National Office of WWF (World Wide Fund for Nature), which is a global conservation organization with 152 offices and presence in more than 90 countries. It is a challenging, constructive, science-based organization that addresses issues from the survival of species and habitats to climate change, sustainable business and environmental education among others.

**Sana Mumtaz Shah**
**Officer Human Resource**
**WWF – Pakistan**

Note: This certificate has been issued on request and for information purpose only, without any liability on the organization or any of its employees.



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PAKISTAN
International Airlines

SPEEDEX HYDERABAD

Dated: 05-Jan-2015

## TO WHOM IT MAY CONCERN

It is certified that Mr.Syed Daniyal Shah S/O Syed Feroz Shah having CNIC:41303-6975406-1 working at PIA SPEEDEX COURIER as Visa Co-coordinator, during the period of (04-May-2014) to (31-DEC-2014) through third party contractor.

He bears good moral character.

05/01/15

**Gulzar Hussain Mughal**
|Branch Manager | Pakistan International Airlines (Speedex)
Hyderabad Sindh
☎+92 022 9200821 | hdd.bm@spx.aero

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PIA
Pakistan International
Great People to Fly With

HYD/INT/CERT/0092/2014
DATE:30.10.2014

# CERTIFICATE

This is certifying that **Mr. Syed Daniyal Shah S/O Syed Feroz Shah** has completed 3 months internship program with our entire satisfaction. During the internship candidate was routed to different departments of the PIA in order to have in-depth knowledge of Human Resources Department moreover candidate performed well in all areas and remained punctual during the program.

HR MANAGER

Pakistan International Airlines
Head Office : Karachi Airport, Pakistan
Telephones 9904 0000 (Head Office)
990 + Extension
Fax (+92-213) 457-0419, 457-2225
e-mail info@piac.aero
website www.piac.com.pk

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